

Shri Lal Bahadur Shastri National Sanskrit University
(Central University)

B-4, Qutub Institutional Area, New Delhi - 110016

Malaviya Mission Teaching Training Centre

MINUTES OF THE 1st MEETING OF THE ACADEMIC ADVISORY COMMITTEE

The 1st meeting of the Academic Advisory Committee of Malaviya Mission Teacher Training Centre of Shri Lal Bahadur Shastri National Sanskrit University (Central University), under University Grants Commission, Ministry of Education, Govt. of India was held in the Committee Room of the Registrar on **26th April 2024 (Friday)** at **12:00 pm** in hybrid mode. The following members of the Committee were present in the meeting:

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| 1. Prof. Murlimanohar Pathak
Vice-Chancellor,
SLBSNS University, New Delhi | - | Chairperson |
| 2. Prof. Poonam Tandon
Vice Chancellor,
Deen Dayal Upadhyaya Gorakhpur University,
Uttar Pradesh | - | Member |
| 3. Prof. Indoo Pandey Khanduri
Director- MMTTC
Hemvati Nandan Bahuguna University,
Uttarakhand | - | Member |
| 4. Prof. Geeta Singh
Director, CPDHE (UGC-MMTTC),
University of Delhi, New Delhi | - | Member |
| 5. Prof. Ashwani Kumar
Dean, School of Development Studies,
Tata Institute of Social Sciences, Mumbai | - | Member |
| 6. Prof. K. Srinivas
Head of ICT & Project Management Unit,
NIEPA, New Delhi | - | Member |
| 7. Prof. Arun Kumar Attree
Principal, Shaheed Bhagat Singh College,
University of Delhi, New Delhi | - | Member |
| 8. Sh. Santosh Kumar Srivastava
Registrar (I/c) & Finance Officer,
SLBSNS University, New Delhi | - | Special Invitee |
| 9. Shri Ajay Kumar Tandon,
Deputy Registrar Accounts,
SLBSNS University, New Delhi | - | Special Invitee |
| 10. Prof. Amita Pandey Bhardwaj,
Director-MMTTC | - | Member Secretary |





Prof. (Dr.) Mahesh Verma, Vice Chancellor, GGSIPU, New Delhi and nominated UGC member could not attend the meeting. The Director of the Centre Prof. Amita Pandey Bhardwaj requested the Hon'ble Vice Chancellor to chair the meeting and extended a hearty welcome to all the esteemed members present in the meeting. Subsequently, she briefed about the Centre and its activities followed by the presentation of the agenda items.

Item No. 1.1: To consider and approve the types of programmes for F.Y.2024-25 with number, mode and intake capacity as per MMTC Guidelines.

S.No.	Type of Programmes	Duration	Mode	No. of Prog./year	Intake Capacity
1.	NEP Orientation & Sensitization programme	08 days	Online	24	100-200
2.	Faculty Induction Programme	One Month (24 days)	Offline	1	40-50
3.	Faculty Induction Programme	One Month (24 days)	Online	1	60-100
4.	Short term Programme (STP/FDP)	One Week (6 days)	Offline	2	40-50
5.	Short term Programme (STP/FDP)	One Week (6 days)	Online	3	60-100
6.	Refresher Course Core Subject & Interdisciplinary	Two Weeks (12 days)	Offline	2	40-50
7.	Refresher Course Core Subject & Interdisciplinary	Two Weeks (12 days)	Online	3	60-100
	Total			36	5750

Resolution: The 36 programmes as proposed in-line with MMTC guidelines were unanimously approved by the Committee.

Item No. 1.2: To consider and approve the Tentative Academic Calendar for F.Y.2024-25 (1st April 2024 to 31st March 2025)

Table- II: Month-wise tentative Academic Calendar for NEP Orientation Programme (1st April 2024 to 31st March 2025)

S. No	Quarter	Month	Tentative Dates
1.	I	April	1 st to 10 th April 2024*
2.			15 th to 25 th April 2024*
3.		May	1 st to 10 th May 2024
4.			14 th to 24 th May 2024
5.		June	5 th to 14 th June 2024
6.			19 th to 28 th June 2024
7.	II	July	3 rd to 12 th July 2024
8.			22 nd to 31 st July 2024

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9.	III	August	5 th to 14 th August 2024	
10.			19 th to 29 th August 2024	
11.		September	4 th to 13 th Sept.,2024	
12.			18 th to 27 th Sept.,2024	
13.		October	7 th to 21 st October 2024	
14.			21 st to 30 th October 2024	
15.		November	5 th to 14 th November 2024	
16.			20 th to 29 th November 2024	
17.		December	4 th to 13 th December 2024	
18.			17 th to 27 th December 2024	
19.		IV	January	6 th to 15 th January 2025
20.				22 nd to 31 st January 2025
21.	February		5 th to 14 th February 2025	
22.			19 th to 28 th February 2025	
23.	March		5 th to 14 th March 2025	
24.			19 th to 28 th March 2025	

* Successfully completed.

Tentative Academic Calander for Other Programmes

(1st April 2024 to 31st March 2025)

S. No	Quarter	Theme of the Programme	Type of Programme	Mode	Duration	Intake Capacity	Tentative Month
1.	I	e-Course Development	FDP	Offline	One Week	50	May, 2024
2.		Faculty Induction Programme (FIP)	FIP	Online	1 Month	100	June, 2024
3.	II	Learner Centric Strategies: Design, Use & Application	FDP	Offline	One Week	50	July, 2024
4.		AI: Teaching, Assessment & Research	FDP	Online	One Week	100	July-Aug., 2024
5.		IKS & Shastras	Refresher Course	Offline	Two Weeks	50	Aug., 2024
6.		IKS & Psychology	Refresher Course	Online	Two Weeks	100	Sept., 2024

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S. No	Quarter	Theme of the Programme	Type of Programme	Mode	Duration	Intake Capacity	Tentative Month
7.	III	IKS & Science	Refresher Course	Online	Two Weeks	50	Oct., 2024
8.		Enhancing Research based Skills	FDP	Online	One Week	100	Nov., 2024
9.		Faculty Induction Programme (FIP)	FIP	Offline	1 Month	50	Nov.-Dec. 2024
10.	IV	Use & Application of Pedagogical & Research Tools	FDP	Online	One Week	100	Jan., 2025
11.		IKS & Human Wellness	Refresher Course	Offline	Two Weeks	100	Feb., 2025
12.		Educational Leadership & Management in IKS	Refresher Course	Online	Two Weeks	100	March., 2025

Resolution: The proposed tentative Academic Calendar for financial year 2024-2025 for NEP orientation and other programs as presented by the Director of the Centre were discussed and unanimously approved by the Committee.

Item 1.3: To consider and approve the continuation of the TLC staff as MMTTC staff.

S.No.	Position	Remuneration/month	Name
1.	Project Assistant	₹35,000/-	Sh. Akshat Dabral
2.	Computer Assistant	₹30,000/-	Sh. Sachin Kumar
3.	Support Staff	₹22,000/-	Sh. Ramanji Jha

Resolution: After discussion, the Committee decided to accept the proposal of MMTTC for the continuation of the TLC staff as MMTTC staff against three proposed posts, as per MMTTC guidelines and remuneration norms. The members further suggested that the proposed remuneration (as per guidelines of MMTTC) can be met from MMTTC funds.

Item 1.4: To consider and approve the facilitative human resource.

S.No.	Name	Proposed Position in MMTTC
1.	Dr. Pinki Malik	MMTTC Faculty
2.	Dr. Parmesh Sharma	MMTTC Faculty
3.	Sh. Surender Nagar	Administrative Officer
4.	Sh. Rakesh Kandpal	Accounts Officer
5.	Sh. Gyan Chand Sharma	IT officer

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Resolution: The Director apprised the Committee that the proposed names of facilitative Human Resource working as teaching and non-teaching staff of the University were previously engaged with the Teaching Learning Centre (TLC) and also about their role in the present Centre (MMTTC). After discussion, the Committee approved all the names except that of Accounts Officer. The name of Smt. Sushma Demla Assistant Registrar (Acc. & Dev.) was decided for the Accounts Officer and the approved facilitative Human Resource for the Centre is as follows:

S.No.	Name	Position in MMTTC
1.	Dr. Pinki Malik (Asst. Prof.-SOE)	MMTTC Faculty
2.	Dr. Parmesh Sharma (Asst. Prof.-SOE)	MMTTC Faculty
3.	Sh. Surender Nagar (Technical Assistant.- SOE)	Administrative Officer
4.	Smt. Sushma Demla (Asst. Registrar – Acc. & Dev.)	Accounts Officer
5.	Sh. Gyan Chand Sharma (Asst. Programmer)	IT officer

Item 1.5: To consider and approve the TA to local and out-station Academic Advisory Committee members & Resource Persons.

TA for AAC members Resource Persons	
1. Local-Delhi	Own car ₹20/- Km or Actual fare
2. Local-NCR	Own car ₹20/- Km or Actual fare
3. Outstation	By Air/AC-I/AC Bus or Actual fare/ Own car Up to 300Km @ ₹20/- Km Above 300 Km @ ₹16/- Km On actual basis on production of train/bus tickets/taxi fares as per entitlement.

Resolution: After thorough discussion, the TA @ ₹16/- Km to local and outstation Academic Advisory Committee members and Resource Persons was approved as subject to UGC/ University guidelines and journey by Air/AC-Ist class/AC Bus was also approved subject to UGC/University guidelines.

Item 1.6: To consider and approve the honorarium for Academic Advisory Committee members. The honorarium of ₹3000/- to the external members of Academic Advisory Committee may be given.

Resolution: The Committee unanimously approved the Honorarium of ₹3000/ for the external members of the Academic Advisory Committee.

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Item 1.7: To consider and approve a nominal honorarium for Co-coordinators of the programme.

	Programme Duration & Mode	No. of Prog.	No. of Co-coordinator	Total Honorarium (in ₹)
Co-coordinators	Faculty Induction Programme (FIP) @₹4500/-	2	2	2x2x4500 = 18,000
	Refresher Course @3000	5	2	5x2x3000 = 30,000
	Short-Term/FDP @1500	5	2	5x2x1500 = 15,000
	NEP Orientation @ 1000	24	2	24x2x1000=48,000
TOTAL				1,11,000/-

Resolution: After thorough discussion, the proposed honorarium for programme co-coordinators was approved unanimously.

Item 1.8: To consider and approve a nominal honorarium for facilitative non-teaching Human Resource for the F.Y.2024-25.

S.No.	Human Resource	Annual Honorarium (in ₹)
1.	Administrative Officer	15,000/-
2.	Accounts Officer	10,000/-
3.	IT Officer	10,000/-
	Total	35,000/-

Resolution: After discussion, the Committee decided that proposed facilitative non-teaching Human Resource be allowed to pay an amount ₹20,000/- per financial year for doing the additional work. The Committee further suggested that as the work associated with Account Officer and IT Officer is a team work, therefore, the honorarium should be distributed among all the involved members and their names can be taken from AR -Accounts/Assistant Programmer. The nomenclature "Accounts Officer" and "IT Officer" in the above table was also changed as "Accounts Section through AR-Accounts" and "Computer Section through Assistant Programmer".

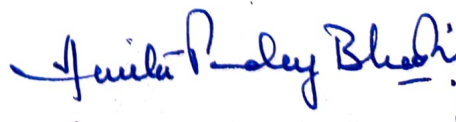
Item 1.9.: To consider and approve any other item with the permission of the Chair.

The Director requested for issuing of formal letter for continuation as Director, MMTTC w.e.f. 5th September 2023 from the Administration of the University.

Resolution: The Committee accepted and recommended the University for Consideration of the same.

At the end of the meeting, vote of thanks extended to the Chairman and esteemed members of the Committee by the Member Secretary.


(Murlimanohar Pathak)
Chairperson


(Amita Pandey Bhardwaj)
Member Secretary